

**Giles Family Dentistry
400 Rutledge Street
Camden, South Carolina 29020**

Privacy Policy: Like all providers of personal dental services, we are required by law to inform our patients of our policies regarding privacy of patient information. Our practice has been and will continue to be governed by professional standards of confidentiality that are even more stringent than those required by law. We have always protected your rights to privacy, not just because of the law, but also because it is the right thing to do.

Type of Non-public Personal Information We Collect: We collect non-public personal information about you that is provided to us by you or obtained by us with your authorization.

Parties to Whom We Disclose Information: For current and former patients, we do not disclose any non-public personal information obtained in the course of our practice except as required or permitted by law. Permitted disclosures include providing information to the office employees and, in limited situations, to unrelated third parties who need to know that information to assist us in providing services to you. In all situations, we stress the confidential nature of the information being shared.

Protecting the Confidentiality and Security of Current and Former Patients' Information: We retain records relating to professional services that we provide so that we are better able to assist you with your dental needs and, in some cases, to comply with legal and professional guidelines. In order to guard your non-public personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards.

Appointment Reminders: We may use or disclose your dental information to provide you with appointment reminders (such as voicemail messages, postcards, or letters).

Patients Signature

Date